Important Deadlines

For Exhibitors · https://www.ipem-market.com/help/paris/important-deadlines/

April - Travel & Accommodation Phase

Use the Bnetwork platform to **book your accommodation**

Book your transportation **by train** or **by flight**

June 18th - Communication

Download your personalized communication kit on your IPEM Account

Before June 17th - Complete your firm profile

Register your team by **Log into your IPEM Account**

June 18th - Start networking with your IPEM Account

Event database opens, allowing registered participants to: Discover the list of attendees, target contacts, send messages to set up appointments.

Before July 3rd - Logo & Brand name

In your IPEM Account, upload your HD logo in *.ai* format (this file will be used on your booth), and fill in your booth name

Log in to the Exhibitor section in your IPEM Account

Before August 21st - Book your additional services!

Lunch box, catering, water fountain, coffee machine, TV screen, hostesses:

Book your additional services

Get prepared for the event!

Use the Bnetwork platform to book your Accommodation

Book your transportation by train or by flight

Book your additional services

Log in to your IPEM Account to:

① **Print your Pass** before the event (available from August 25th)

② **Download your personalized communication kit**

③ Have a look at our **Program** and start adding sessions and events to your agenda

④ **Download the Floorplan** with the list of confirmed exhibitors

⑤ Start networking and **access the event database**

TUESDAY, SEPTEMBER 8th

💡 **Please note that the venue is not open, except for exhibitor set up**

🔸 **8:00 AM** to **7:00 PM** | Registration: Pass & Wristband collection at Level 0 – Palais des Congrés

🔸 **10:00 AM to 5:00 PM** | Pre-Opening Lounge (LPs & Exhibitors only) - Level 3 - Palais des Congrés

🔸 **5:00 PM** to **7:00 PM** | Access to Levels 1 and 2 for exhibitors only (passes & wristbands mandatory)

🔸 **7:00 PM** to **10:00 PM** | Opening Reception (access with a color-printed pass, possibility to collect wristband there)

WEDNESDAY, SEPTEMBER 9th

- **8:00 AM** | Event opens
- **8:00 AM** to **6:30 PM** | Registration: Pass & Wristband collection at Level 0 – Palais des Congrès
- **9:30 AM** to **6:30 PM** | Conferences & Summits
- **6:00 PM** to **7:15 PM** | Networking Cocktail
- **7:30 PM** | Event closes
- **7:30 PM** to **10:00 PM** | Official Dinner (by invitation only)
- **9:30 PM** to **00:00 AM** | Parisian Experience

THURSDAY, SEPTEMBER 10tH

- **8:00 AM** | Event opens
- **8:00 AM** to **4:00 PM** | Registration: Pass & Wristband collection at Level 0 – Palais des Congrès
- **9:15 AM** to **4:15 PM** | Conferences, Summits
- **5:30 PM** | Event closes
- **5:30 PM** to **7:00 PM** | Closing Cocktail

All packages and personal belongings must be picked up by 5:30 PM on Thursday 10th September.

Did you find the answer to your question?

If not, do not hesitate to start a conversation with our ChatBot

IPEM ChatBot