



SAFETY REGULATION

All Exhibitors are obliged to carefully read the Safety Regulations (see attached document of the Palais des Festivals).

Safety File

Some materials are exceedingly dangerous as they allow fire to spread very easily and therefore their use within the Palais des Festivals is strictly regulated, especially plastic and synthetic materials. The Palais des Festivals reminds the exhibitors that only materials approved and recognized by French or European laboratory shall be allowed.

All exhibitors must put together a **Safety File** and return it to the Safety Department.

The Safety File has to include the following documents:

The Safety/Electricity Questionnaire duly filled in and signed by the Exhibitor or his representative.

The documents that need to be provided according to the overview on page 23 of the Safety Regulations (Fire Safety Department – Section 1.01 – Technical Information).

All the official material test reports issued by approved French laboratories or their European equivalent and (or) the fireproofing certificates drawn up by duly approved companies.

In case Exhibitors do not have these above-mentioned test reports and certificates, they are required to provide any other relevant

document that might help the Fire Safety Marshal to make a decision that shall be transmitted to relevant administrative authority for appraisal. These are:

- Non-approved test results
- Translation of foreign language test reports
- Physical and chemical information regarding the nature of the materials
- Any technical specification
- In any case and without fail, a sample of the materials used.

Safety Department:

Palais des Festivals et des Congrès de Cannes

La Croisette BP 272

F-06403 Cannes cedex

To the attention of:

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Exhibitors who do not provide the Safety File might not be allowed to use the internal installations of the corresponding stands (cutting off of electric power supply, telephone, air conditioning, etc.).



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For any questions please contact the Fire Safety Department.

Safety Committee

The Fire Safety Manager is present in the exhibition area during the set-up in order to ensure that all stands conform to the safety regulations.

On the first day of the exhibition there is a visit of the Safety Committee and the Exhibitor is required to be present on the stand and to make available all relevant information concerning the conformity of materials used in the construction and decoration of the stand.

1.1 - SAFETY FILE

Exhibitors shall submit the safety files of their stand(s) to the organizers at least one month in advance.

This file must include:

- the safety questionnaire completed by the exhibitor or its representative (see attached template).
- a plan or drawing of the stand showing the metric dimensions (length, width, height) and on which all the materials to be used are identified. This identification shall be repeated in column B of the questionnaire. This plan shall include front, side, bird's eye, and cross section views that are duly indicated. A legend must specify the planned installations. The language used must be

either French or English. The scale must be at least 1:20.

- all official test reports for the materials issued by approved French laboratories or their European equivalent and (or) the fireproofing certificates drawn up by duly approved companies.

All of these documents shall be identified from A to Z and repeated in column C of the questionnaire.

Exhibitors who do not submit said safety file, can be denied access to the exhibition halls.

1.2 - CONSTRUCTION & INSTALLATION OF STANDS

Except for specific partitions called «Palais», all ornamental installations will be located exclusively inside of the volume of the stands.

In order to guarantee the maximum efficiency of the fire safety devices (sensing heads, smoke extractors and sprinklers) fixed onto the suspended ceiling, when the ceiling height is over or equal to 2.75m no structure shall be located in the upper area of each stand defined by a horizontal plane located 0.25m below the suspended ceiling, except for the covering of the main building's structural supports.

This can extend to the underside of the fixed suspended ceiling or the ceiling of the rooms in question as long as no particular hazard (installation of electrical or other box) is



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located near the aforementioned structural supports.

Banners that are located on the edge of the aisles of open stands shall also be fixed at 0.25 m from the suspended ceiling.

When the suspended ceiling is under 2.75m, the construction height specific to each stand location will be specified on the layout plans provided by the organizer.

Stands that are higher than 4.50m will be subject to an official solidity/stability inspection by a certified organization when first installed.

In the event where reassembly would be necessary, then a certificate certifying the stability of the stand shall be delivered by the exhibitor along with the initial report of the certified organization.

The solidity/stability of stands less than 4.50m high shall be guaranteed in accordance with the French standard NFP 06.001 and shall remain under the exhibitor's liability. Said latter must be able to provide proof thereof, in particular, to the administration, and at any time that it might request it.

1.1 - SAFETY FILE

1.1 - SUSPENDED CEILINGS OF THE STANDS:

1.1.1 Open stands

a) In the basement:

Stands are prohibited from having false ceilings. Only a banner or other arrangement in the upper part (above 1.80 m) of a maximum width of 0.5 m (or several smaller ones within the overall authorized width of 0.5 m) may be tolerated, after consideration by the safety manager and subject to:

- M0 or M1 fire classification
- A minimum clearance of 1 m above the banner(s)
- The total solid area representing a maximum of 20% of the total area of the stand.

Only approved openwork (net) M1 textile type canopies, for which the mesh comprises a minimum of 4 to 5 mm, are authorized for the stand as a whole. In the case of total cover, no solid part or banner may be created.

- The authorized construction heights not being exceeded.
 - Being securely fixed by M0 suspensions.

b) On the Ground and upper floors:

Stands are prohibited from having false ceilings. However, where the height under the hall ceiling is greater than 2.75 m, solid partitions or other arrangements of a maximum width of 2.00 m are acceptable in the upper part (above 1.8 m), after consideration by the safety manager and subject to M0 or M1 fire classification.



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- A minimum clearance of 1 m between the horizontal panels.
- The authorized construction heights not being exceeded.
- The perpendicular ends of the horizontal panels must remain open. A maximum drop of 0.1 m is authorized.
 - The total enclosed area representing a maximum of 1/3 of the total area of the stand.

Only approved mesh (net) M1 textile type canopies, for which the mesh comprises a minimum of 4 to 5 mm, are authorized for the stand as a whole. In this case, the solid parts may not exceed 13% of the area of the stand.

- Being securely fixed by M0 suspensions.

When the height under the hall ceiling is less than 2.75 m, the provisions provided for the basement shall be applied (ref. para. a).

1.1..2 Case for fully enclosed stands or units

Only in exceptional circumstances can the installation of an enclosed stand be authorized. This installation must be the subject of a specific request.

They must have an area less than 300m², and be spaced at least 4 meters apart. The solid ceiling and false ceiling areas (including those on above-ground levels) must total a maximum of 10% of the area of the level concerned. To be securely fixed by M0 suspensions.

In compliance with clause AM 10, false ceilings or canopies must not hamper the efficiency of the establishment's safety equipment. Furthermore, the following specific provisions are to be taken into consideration:

a) In the basement

They can only be created in place of those of the Palais. All the establishment's safety devices must be retained, including smoke extraction. The general alarm must remain audible. In the event this is triggered, activity must automatically stop within the said unit. This installation must comply in all points with the requirements of the fire safety system standards.

b) on the Ground and upper floors An extension must be made to the Palais' fire safety systems (SSI), including fire detection and the general alarm. In the event this is triggered, activity must automatically stop within the said unit. This installation must comply in all points with the requirements of the fire safety system standards.

For units with an area greater than 20m², a smoke evacuation system must be installed. To this end, a hatch of a size 1/100th of the unit's area and with a minimum area of 1m², and which can be opened from the outside, must be installed in the upper part of the said unit.

NB: The total of the enclosed volumes must not exceed 10% of the halls' area and the cumulated total of adjoining units of under



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20m² shall be considered as being a unit of over 20m².

1.1..3 Proof

The exhibitor must provide all supporting documents, including calculations related to the provisions of the present paragraph.

1.2 - MATERIALS USED FOR DECORATING THE STANDS

The materials used must be consistent with the authorized materials (see attached security questionnaire). Official fire-rating test reports and certificates issued by approved registered laboratories for all materials used in the exhibition halls shall be submitted to the Safety Manager.

Tests must be established with regard to French standards NF P 92 501-507 and NF EN - 13.501.1

As such, a list of approved laboratories with accredited certification recognized by the French State is attached to this specification. Only materials with a report of reaction to fire issued from these laboratories shall be accepted.

In the event that the reports from other countries are provided, a certified translation into French may be requested in order to have a detailed understanding of said reports.

Coverings and materials that comply with safety requirements are sold by specialized retailers that provide certificates

corresponding to the materials' classification. For a list of suppliers, please contact: **Groupelement Non Feu, 37/39 rue de Neuilly, BP 249, 92113 Clichy, France (Tel: 01 47 56 30 81).**

Fireproofing may give M1 quality to materials, which would normally be fairly or easily inflammable. Such fireproofing may be obtained by spraying a special liquid, by applying a special paint or varnish with a brush or by immersion in a special bath. The fireproofing procedure shall be carried out by an approved contractor who shall give the exhibitor a certificate in an approved form that shall mention:

- the nature, size and colour of the treated covering, the name of the product used, the date of the fireproofing along with the stamp and signature of the contractor.

Note: Fireproofing may only be carried out on wood panels, on natural fabrics or on fabrics containing a high proportion of natural fibres. It is not possible to fireproof synthetic fabrics or plastics. All materials that lack proper proof demanded in the safety file and on the recommendations of the Safety Manager will be refused.

1.2.1 - Use of plastics and derivatives

Plastic product such as in polycarbonate, acrylic, vinyl, polyurethane, polyvinyl chloride, methacrylate, or similar substances are subject to this section. These materials must be classified (with respect to their



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reaction to fire) according to the manner in which they are used, namely:

§ 1) M1 (B s3 d1 according to EN 13 501-1) for any material used in ceiling or suspended ceiling regardless of the thickness and dimensions.

§ 2) M1 (B s3 d1) for floating or non-floating supports whose thickness is equal to, or less than 2 mm and are used in a vertical position. However flexible «Lackfolie» type materials fire-rated M2 (C s1 d1) may be accepted after consultation with the Safety Manager.

«3M» type adhesive films that are applied directly to M1, M2 and M3 supports are not affected by this paragraph.

§ 3) M2 (C s3 d1 according to EN 13 501-1) for all uses in building element or decoration including all furniture, lighting, acting as a constructive decoration, or sign, etc., and having a thickness of between 2 mm and 12 mm.

There is no statutory requirements regulating the use of non-illuminated small movable furniture on all levels, with the exception of level 01 where fire-rating M2 (C s3 d1) is required. Light boxes shall have openings to allow enough ventilation to limit the interior temperature to 65°C maximum.

§ 4) M4 (D s3) for materials that are 12mm thick or more and providing that they are not associated with any electrical installation; otherwise, they required a fire rating of M2 (B s3 d1) (ref § 3). There are also no

requirements concerning the use of plastic materials as sales products or related products such as display units, model roofs or showcases, provided that they are not a part of the stand's structure and that their surface does not exceed 4m² for a stand with a surface area of 50 m².

§ 5) Expansive polystyrene or similar kinds of materials shall be fire-rated M1 (B s3 d1) regardless of their thickness and for the entire establishment.

§ 6) Synthetic foams shall be fire-rated M1 (B s3 d1) when used as wall or ceiling coverings even when they are covered by a fire-rated M1 (B s3 d1) material, and M4 (D s3 according to EN 13 501-1) when used elsewhere providing that they are covered by a M1 (B s3 d1) material.

1.3 - DISPLAYED MATERIAL

Materials on display may be shown on the stands without any requirements as to their reaction to fire. However, these provisions do not apply to trade fairs and stands specifically related to interior decoration, where fabrics and wall coverings are displayed.

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1.4 - FURNITURE

Furniture supplied by rental companies shall comply with the statutory provisions of this specification.

However, exhibitors may use their own furniture providing that the materials be authorized (see safety questionnaire), subject to fire-rating certificates and official test reports of those materials being provided by the exhibitors.

- The structure should be made of a maximum of M3 or D s1 d0 fire-rated materials and should only contain synthetic materials in line with Article 4.4.1 hereof.
- Their upholstery filling shall be made of a maximum fire-rated M4 or D s3 and be covered by a wellsealed M1 or B s3 d1 material.

Small movable furniture such as chairs, seats, or pedestal tables are not affected by these abovementioned provisions. However, the materials they are made of must not be able to spread fire quickly.

1.4 - ELECTRICAL INSTALLATIONS FOR STANDS

The electrical installation on each stand must have a consumer unit equipped with an RCD with a range of 30 mA max. The consumer unit must be permanently accessible to the stand personnel, but remain inaccessible to the public. It must be kept away from all inflammable and combustible materials and products. Its position must be indicated.

On exiting the consumer units, the so-called “temporary” electrical installations are created under the exhibitor’s sole responsibility. It is strictly prohibited to open or modify the electrical points made available to exhibitors.

These installations must be created under the responsibility of persons qualified to design and carry out the works in compliance with current regulations and advised of the specific risks presented by these types of event. In this regard, the exhibitor or its representative must append to the certificate of conformity to be provided to the safety manager (see model in appendix 2) all the certificates or official documents attesting to the fitter’s professional qualification and his/her capacity to create the said installations. These must be in the name of the person responsible for implementing the said installations. In the absence of this justification, the exhibitor may, at its cost, have a compliance check carried out by a qualified person, whose inspection report is to be provided to the safety manager.

These installations are created in compliance with the laws, decrees, orders and other official texts relating to electrical installations and in particular with the standards EN 60 598 or NF C 15-100, as well as the decree of 14 November 1969 on the protection of workers.

The following should be noted in particular:



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1) The use of light-socket adapters is prohibited;

2) Cables or conductors must be of category C 2. The use of a conductor with a cross-section less than 1.5 mm² is prohibited: the use of twin conductor or "CINDEX" type (H-03-VHH) cables is strictly prohibited. Cables must be fixed correctly.

3) All the equipment used, with the exception of class II and low voltage equipment, are linked to the electrical box ground conductor provided by the Palais, and protected by an RCD (of a nominal 30 mA maximum).

4) The electrical connections are created in junction boxes.

5) The high-voltage illuminated signs located in range of the public or the personnel working on the stand, and in particular the electrodes, must be protected by a screen in a material with a maximum of M2 classification.

An emergency stop switch must be placed on the stand in an area that is easily accessed and identified. Transformers are to be located in an area that cannot cause any danger to people. If applicable indicate their presence with a "Danger, high voltage" sign.

6) Halogen lights must comply with standard EN 60598.

Lights on the stands, including halogen lights, must:

- be placed at a minimum height of 2.25 m
- be kept away from all inflammable materials (at least 0.5 m from wood and other decorative materials)
- be securely fixed
- be equipped with a safety screen (glass or fine-mesh grill)
- guarantee protection against the effects should the lamp explode.

7) Lampshades, with the exception of those of category M0 (glass, ceramic, metal, aluminum, etc.), must satisfy certification in accordance with standard EN 60 598 2-1, with regard to the fireproof test, for which the value of 650° must be obtained for any unit accessible to the public. The proof of the said lamp's certification must be provided.

8) Electrical equipment, including lights, may not protrude into the walkways. A protrusion of 0.1 m is only tolerated for lights placed at a height above 2.2 m from the ground. With the exception of small lights (Lita-type spotlights, 300W halogen lights, neon lights, etc.), lighting may not be placed in the upper safety volumes.